

# Historical Commission Meeting Action Items

## Meeting of February 5, 2009 at 7:00 p.m.

### Concord Township Building

Present: Andrea Lowery  
 Pennie Scott  
 Ginny DeNenno  
 Art Sulzer

Absent: Dabbs Woodfin

Summary prepared February 15, 2009

BUSINESS ITEM	ACTION
<b>Minutes</b> - The group reviewed the action items from the previous meeting and accepted them into the Commission record. Andrea Lowery to forward to Brenda Lamanna for posting on township website.	Lowery
<b>Bodo Property (67 Station Road)</b> - Andrea Lowery reported that she and Pennie Scott had visited the Bodo property and seen work undertaken that was not in accordance with the agreement between the Owner and the Commission. Specifically, a smooth stucco finish had been applied to the secondary elevations of the house, rather than maintaining the existing rough masonry. Andrea Lowery contacted the Owner, Francois Ballou, who stated that he had misunderstood the work to be carried out at these elevations. Andrea Lowery sent an email from the Commission requesting that any further deviation from the documents or need for clarification of the agreement be discussed with the Commission. She also asked that the photo documentation and existing conditions drawings be provided, as agreed. (Manos Kavadias, Code Enforcement, was copied on all correspondence.) Francois Ballou to forward information to the Commission.	
<b>Young Springhouse (16 Cross Keys)</b> - Dabbs Woodfin not present to report on follow up.	Woodfin
<b>Adams, Final Subdivision, 160 Thornton Rd.</b> – Andrea Lowery reported that a letter requesting a revised Historic Resource Study had been sent.	
<b>Zoning Variance Letter of Support (674 Concord Road)</b> – Andrea Lowery reported that the letter of support discussed at the January meeting had been submitted. Issue closed.	Lowery
<b>Diamond State Management/Walgreens</b> – Historic Resource #16 and 17 – Andrea Lowery reported that a letter had been sent requesting a revised Historic Resource Study.	
<b>Letter to New Owners of Designated Properties/Tax Records</b> - Dabbs Woodfin to follow up with Lisa Dort as to method for notification of sales of designated properties. Dabbs Woodfin not present to report on this issue.	Woodfin
<b>Rachelle Green</b> – Andrea Lowery confirmed that Rachelle Green will be present at the April 2 <sup>nd</sup> meeting. The Historical Society is also invited. Ginny DeNenno to let Historical Society know. The meeting will be held in the large room in the Township Building, and Rachelle Green will be first on the agenda. Art Sulzer suggested that the Commission explore the possibility of working with other local groups to be more effective when Ms. Green is here.	DeNenno
<b>Derelict Properties</b> – Andrea Lowery reported that she and Pennie Scott had visited the properties at 711 Concord Road and the Country Club. Both houses have holes in the roof, and the Country Club site is not secure. The	Lowery

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group reviewed the draft derelict properties letter. Andrea Lowery to revise and distribute to the group for review.	
<b>Terms</b> – Andrea Lowery to follow up with Brenda Lamanna about how to fill the anticipated vacancy when Art Sulzer steps down.	Lowery
<b>Library Preservation Collection</b> – Andrea Lowery thanked Art Sulzer for his work on the collection for the Library on behalf of the Commission. Art reported that the books have been integrated into the general collection to make the books more accessible to the public. Andrea Lowery asked Art Sulzer to manage the selection of 2009 donations prior to his departure from the Commission.	Sulzer
<b>Historic and Cultural Transect</b> – The group further discussed Tom Comitta's presentation. Tom Comitta to attend the March Commission meeting.	
<b>Historical Commission Books</b> – Ginny DeNenno reported that the books had not been purchased in 2008 as arranged with JoAnne Demnicki. Andrea Lowery to follow up with JoAnne Demnicki.	Lowery
<b>2009 Goals</b> – The group discussed the 2009 goals. These include updating the ordinance, updating the website, adding to the library collection, attending a preservation conference, and investigating the integration of the repair of the Myers-Temple-Willits House with an extended walking trail.	Lowery
<b>Next Meeting</b> – The next commission meeting will be held on Thursday, March 5, 2009 at the Township Building at 7:00 pm.	
The meeting was adjourned at 8:20 pm.	