

## Historical Commission Meeting Action Items Meeting of January 15, 2009 at 7:00 p.m. Concord Township Building

Present: Andrea Lowery  
Pennie Scott  
Ginny DeNenno  
Art Sulzer

Absent: Dabbs Woodfin

Summary prepared January 17, 2009

<b>BUSINESS ITEM</b>	<b>ACTION</b>
<b>Minutes</b> - The group reviewed the action items from the previous meeting and accepted them into the Commission record. Andrea Lowery to contact Brenda Lamanna about posting meeting follow-ups on website upon Commission approval.	Lowery
<b>Historic and Cultural Transect</b> – Tom Comitta (Thomas Comitta Associates, Inc.) presented a planning tool addressing the Historic and Cultural Transect. He also discussed the mitigation measures outlined in the current ordinance. He will return in March for further discussion of this topic.	
<b>Zoning Variance Letter of Support</b> – The owner of the house at 674 Concord Road (Historic Resource #107), Jesse Conde, approached the Commission about receiving a variance in setback for the construction of a new garage. Mr. Conde’s architect, Sarita Trivedi, presented existing site photos and proposed plans and elevations. Given the setting of the resource, the non-designated status of the existing garage, the context of the historic resources, and the fact that the garage setback from the sideyard property line, although not the 15’ required by zoning, will be increased from 3.75’ (existing) to 10’ (new). Based on this information, all members voted to support the request for a variance. Andrea Lowery to prepare letter of support for Zoning. No Historic Resource study is required.	Lowery
<b>Bodo Property (Station Road)</b> – Andrea Lowery reported that the architect, Andre Jones, had emailed the Township to notify them that he is no longer involved in the rehabilitation of this property. Andrea Lowery to follow up with the owner, Francois Ballou.	Lowery
<b>Young Springhouse (16 Cross Keys)</b> - Dabbs Woodfin called owner; will follow up again.	Woodfin
<b>Herker, Historic Resource Study (275 Concord Road)</b> – Andrea Lowery stated that she had sent a response accepting study on Dec. 9, 2008. Item closed.	
<b>Adams, Final Subdivision, 160 Thornton Rd.</b> – Andrea Lowery stated that the requested Historic Resource Study had been received. Andrea Lowery to review.	Lowery

<p><b>202 Motors Site, Amended Historic Resource Study</b> –Ginny DeNenno reported that the amended study did not contain any substantive changes. Andrea Lowery to prepare letter accepting submitted study.</p>	<p>Lowery</p>
<p><b>Diamond State Management/Walgreens</b> – Historic Resource #16 and 17 – A revised Historic Resource Study was received. Andrea Lowery noted that most of the comments had been addressed, but that requested information about the north elevation of the northern retail building had not been provided. Andrea Lowery to write follow up letter requesting this information be included.</p>	<p>Lowery</p>
<p><b>Terms</b> – Andrea Lowery noted that the terms of Pennie Scott and Art Sulzer are due to expire this year. Art Sulzer stated that he would like to finish his term but would like to step down at the end of his term on November 1, 2009. The group discussed the timeline for contacting a previous applicant or advertising the position given the length of time it takes to fill a vacancy.</p>	
<p><b>Letter to New Owners of Designated Properties/Tax Records</b> - Dabbs Woodfin to follow up with Lisa Dort as to method for notification of sales of designated properties.</p>	<p>Woodfin</p>
<p><b>Township Barn on Garnet Mine Road</b> – The Township is currently pursuing funding for this. Item closed.</p>	
<p><b>Newlin Grist Mill</b> – Andrea Lowery stated that based on the grant deadline, the Grist Mill had decided not to pursue the archival grant this year and did not need the requested letter of support from the Commission. Item closed.</p>	
<p><b>Rachelle Green</b> – Andrea Lowery reported that she had contacted Rachelle Green of the Delaware County Planning Department, who would like to meet with the Commission. The group agreed to invite Ms. Green to the April meeting. Andrea Lowery to contact Rachelle Green to confirm her visit in April and to investigate inviting whether Ms. Green would like to invite the Historical Society or the general public to a presentation or keep the event a more informal discussion with the Commission.</p>	<p>Lowery</p>
<p><b>Code Enforcement Process Letter</b> – Andrea Lowery reported that the letter had been revised by the Township. Item closed.</p>	
<p><b>Derelict Properties</b> – The Commission is to identify/investigate the condition of properties under threat of demolition by neglect.</p>	
<p><b>Library Preservation Collection</b> – Art Sulzer purchased books for the Library on behalf of the Commission. This purchase was coordinated with JoAnne Demnicki and will come out of the 2008 budget. Art Sulzer to follow up with Rachel Kohl Library staff on status of collection.</p>	<p>Sulzer</p>
<p><b>Historical Commission Books</b> – Ginny DeNenno to follow up with JoAnne Demnicki to verify status of history books purchased by Commission.</p>	<p>DeNenno</p>
<p><b>Next Meeting</b> – The next commission meeting will be held on Thursday, February 5, 2009 at the Township Building at 7:00 pm.</p>	
<p>The meeting was adjourned at 8:45pm.</p>	