

Historical Commission Meeting Action Items November 19, 2008 at 7:00 p.m.

Present: Andrea Lowery
Pennie Scott
Ginny DeNenno
Dabbs Woodfin

Absent: Art Sulzer

BUSINESS ITEM	ACTION
Bodo Property (67 Station Road) – Andrea Lowery reviewed the meeting with owner and the walk-through. Dabbs Woodfin and Pennie Scott to make site visit, examine corn cobs on 2 nd floor. Andrea Lowery to follow up with Andre Jones re: plans and photos.	Lowery Scott Woodfin
Young Springhouse (16 Cross Keys) - Dabbs Woodfin called owner; will follow up again.	Woodfin
Herker, Historic Resource Study (275 Concord Road) – Group agreed HSR acceptable as submitted. Andrea Lowery to email response.	Lowery
Adams, Final Subdivision, 160 Thornton Rd. – Andrea Lowery stated that she sent letter requesting Historic Resource Study to Planning Commission.	
202 Motors Site, Amended Historic Resource Study – Pennie Scott stated that she had told the township that no Historic Resource Study was required since the building footprint would not change under redevelopment. However, an amended version of the previously prepared document was submitted (one copy only). Ginny DeNenno to review amended study for any substantive changes.	DeNenno
Land Planning Commission – Andrea Lowery reviewed items before LP. According to Pennie Scott, Houtman agreed to adjust lot lines to minimum 85' at Thornton Road property. Pennie Scott stated that there was no historic resource within 300' of the proposed development at the Powell property on Route 202.	
Art Sulzer – Andrea Lowery to contact Art Sulzer regarding the Commission schedule/activities slated for the new year.	Lowery
Letter to New Owners of Designated Properties/Tax Records - Dabbs Woodfin to follow up with Lisa Dort as to method for notification of sales of designated properties.	Woodfin
Historic Resource Studies to Rachel Kohl - Andrea Lowery discussed filing HRSs with Gina at the library. The library is willing to do so. HC to turn over second copy of study with master list, and the library will enter them in database. HC to confirm how the studies will be entered in the catalog.	

<p>Township Barn on Garnet Mine Road – Pennie Scott to draft letter referring township to study commissioned two years ago.</p>	<p>Scott</p>
<p>Ordinance Update/Inventory Update – To be undertaken in new year.</p>	
<p>Meeting Schedule – To be held at 7pm in the Township Building on the first Thursday of every month in 2009 except January. January meeting will be held in Township building at 7pm on Thursday, January 15th. Andrea Lowery to notify Mary Lou of meeting date.</p>	<p>Lowery</p>
<p>Newlin Grist Mill – Dabbs Woodfin requested a letter of support for the mill from HC so that they can apply for a grant relating to archival work. The Commission agreed to supply a letter of support. Grist Mill to provide draft letter to Commission.</p>	<p>Woodfin</p>
<p>Rachelle Green – Received letter of introduction from new Delaware County preservation planner. Andrea Lowery to invite her to meet with us in the new year.</p>	<p>Lowery</p>
<p>Code Enforcement Process Letter – Andrea Lowery to follow up to ensure that text was revised to reflect non-mandatory HC review.</p>	<p>Lowery</p>
<p>Website – Andrea Lowery suggested that in the new year the HC update its website with public information like meeting minutes. Pennie Scott to investigate posting historic preservation master plan. Updated website to be discussed as a goal for the 2009.</p>	<p>Scott</p>